

RESOLUTION # 2013-11

Establishment of the 2014 Fee Schedule

Town of Polk, Washington County, State of Wisconsin.

WHEREAS, the Town of Polk in Washington County, state of Wisconsin has determined that it is prudent that fees be reviewed annually for cost effectiveness; and

WHEREAS, the Town of Polk desires to not reference to specific dollar amounts within the Town Code of Ordinances and instead, will provide an annual Resolution setting fees for passage.

THEREFORE, BE IT RESOLVED, by its passage with a voice vote, The Town Board of the Town of Polk does hereby approve and incorporate herein, the following fee schedule, to be effective upon its passage and postings for the fiscal year January 1, 2014 through December 31, 2014.

Adopted this 10th day of December, 2013 and posted in 3 places, per Wisconsin Statutes.

Town Seal

_____ Albert J. Schulteis, Chairman _____ Vote

_____ Harold W. Groth, Supervisor _____ Vote

_____ Theodore C. Merten, Supervisor _____ Vote

_____ Marlyss K. Thiel,
Town Clerk

DESCRIPTION – All fee categories shall be rounded up to the next full dollar amount.	FEE
BEVERAGE	
Class A Fermented Malt Beverage, Investigation included	160.00
Class A Intoxicating Liquor, Investigation included	410.00
Class B Fermented Malt Beverage, Investigation included	160.00
Class B Intoxicating Liquor, Investigation included	260.00
Publication Fee	15.00
Late Liquor Licensing Application Publication	Actual Cost
Temporary (Picnic) class B Fermented Malt Beverage	10.00
Soda Beverage	15.00
Cigarette/Tobacco	50.00
Operator/Bartender (July 1-June 30) Investigation included	30.00
Provisional Operator/Bartender	15.00
DOG LICENSE	
*Spayed/ Neutered	5.00
*Not Spayed/Not Neutered	10.00
Kennel License	50.00
Late Fee (after March 31 st)	10.00
FIREWORKS PERMIT	
Fireworks Display Per Event	25.00
ADMINISTRATIVE	
Copies (per page)	.25
Fax (per page)	.25
NSF checks	30.00
Special Assessment letter	35.00
Special Assessment letter (rush, by fax)	45.00
Accessory Use Permit - Annual	200.00
Quarry Permit - Annual	400.00
Park Permit - Annual	200.00
RECORDING FILING/FEES	Actual cost
LEGAL FEES	Actual cost
CONSTRUCTION	
Permit Violation	Fee is doubled
Construction Started Without Permit	Fee is doubled
Failure To call For Final Inspection	50.00
Special Meeting Fee for Plan Commission	\$500.00 + Actual costs
Special Meeting Fee for Town Board	\$500.00 + Actual costs
Letter of Credit/Cash Deposit in lieu of Letter of Credit	\$1,000 minimum or \$5 per square foot whichever is larger
Cash Bond	As designated by Town

LAND DIVISIONS	
Engineering Fees	Actual Costs
Concept Plan	100.00
CSM & Plat – Preliminary Review	100.00 + 100.00 per lot
CSM & Plat– Final Review	100.00 + 100.00 per lot + actual costs of Town Engineer & Legal fees
Reapplication Fee (Additional Review of CSM & Preliminary Plat)	50.00
Conditional Use Permit	275.00
Conditional Use Permit – Special Meeting	375.00
Conditional Use Permit-Educational (as designated by Board)	0.00
Amendment/Rezoning Petition	375.00
Zoning Review- New Homes	50.00
Administration Fee	30.00
BUILDING	
Administration Fee – same as above	30.00
First Inspection Fee	25.00
Re-Inspection Fee	50.00/per inspection
Minimum Permit Fee (Per Inspection)	50.00
Plan Examination:	
Residential 1&2 Family Dwelling	175.00
Multiple Family Dwelling	175.00 plus \$20/per
Commercial/Institutional Alterations & Additions	175.00
Additions: 1&2 Family	70.00
Alterations: 1&2 Family	45.00
Accessory Building (240 sq.ft. or more)	30.00
Decks & Swimming Pools/Spas	30.00
Heating Plans (submitted separately)	50.00
Residential: 1&2 Family Dwelling: Attached garage	\$.30/ sq.ft.
Multiple Family Dwelling & Institutional	\$.30 /sq.ft.
Business/Office Dwelling Additions	\$.28 /sq.ft.
Manufacturing/Industrial Additions	\$.25 /sq.ft.
Single Family Construction Start: Footings & Foundations	\$225.00
Multiple Family Construction Start: Footings & Foundations	\$225.00
Commercial Construction Start: Footings & Foundations	\$160.00
Agricultural Buildings (Garage/Accessory Buildings)	\$.20/ sq.ft.
All Other: Buildings, Structures, Alterations, Re-siding, Re-roofing, and Repairs where square footage cannot be calculated.	\$10.00/\$1,000 valuation
Heating, Incinerator Units & Wood Burning Appliances	\$50.00/unit up and including 15,000 input BTU Units. Additional Fee of \$15.00 each per 50,000 BTU or fraction thereof.

Air Conditioning Appliances	\$50.00/Unit up to 3 Tons or 36000 BTUs. Additional Fee of \$15.00/Each Ton or 12,000 BTUs or fraction thereof.
Heating & Air Conditioning Distribution Systems	\$1.50/100 sq.ft conditioned Area. (\$25 Min)
Commercial/Industrial Exhaust Hoods & Exhaust Systems	\$100.00/Unit
Pools & Spas (In ground & above ground)	\$10.00/\$1,000 valuation. (\$50.00 minimum)
Decks	\$50.00 Plus Plan Review Costs
Wrecking/Raising (Building Inspector's discretion if structure is condemned)	\$50.00 minimum plus \$.05 sq.ft. (\$250.00 maximum)
Transporting Buildings Over Public Ways	\$175.00 plus 0.05/sq.ft.
Special Inspections & Reports	150.00
Wisconsin Uniform Building Permit Seal	\$10.00 plus Actual State Fees
Occupancy Permits – Residential	50.00/Unit, Addition/ Accessory Use
Occupancy Permits- Office/Commercial/Industrial	150.00
Occupancy Without Permit	FEE IS DOUBLED
Signs	30.00 plus \$.35 /sq.ft. over 10 sq.ft on one side. (\$200 max.)
<i>State fee schedule for commercial buildings ILHR 50-64 projects may be charged in lieu of/or in addition to these fees, at the Town's discretion.</i>	
<i>Gross square footage calculations are based on exterior dimensions, including garage; and each finished floor level. Unfinished basements or portions thereof, are not included.</i>	
<i>In determining costs, all construction shall be included with the exception of heating, air conditioning, electrical and plumbing, which will require separate permits.</i>	
EROSION CONTROL	
1&2 Family Lots	140.00/Lot
Multiple Family Units	
Commercial & Industrial Lots	\$170.00/Building plus \$5/1,000 sq.ft. of disturbed lot area. (\$1,000 max.)
Institutional Lots	
Other Lots	50.00 minimum
TOWN MAPS	
Street Map – small/large	15.00/25.00
Zoning Map – small/large	15.00/25.00
MEETINGS – Special Meetings	
	500.00 plus actual costs
ROADS	
Road Access/Culvert	50.00
Paving Permit	50.00
Weight Limit Restriction Waiver	30.00
Structure Moving Permit	375.00
ZONING BOARD OF APPEALS	
Appeals & Variance applications at regular meeting	300.00
Appeals & Variance applications at special meeting	500.00
Amendment to Ordinance (Text or Map) – regular meeting	375.00
Amendment to Ordinance (Text or Map) – special meeting	475.00

ZONING/LAND USE			
Zoning Administration Fee – New Home			50.00
Zoning Administration Fee – Misc. Building			30.00
Zoning Review Fee – New Home			50.00
Zoning Review Fee – Misc. Building			25.00
Business Permit			50.00
Site Review (I-1, B-1, M-1, P-1)			150.00
Holding Tank			50.00
Reapplication Fee			50.00
Conditional Use Permit Review/Application Fee			275.00
Conditional Use Permit – Special Meeting Review/ App. Fee			500.00
Zoning Ordinance Amendment/Petition to Rezone			375.00
Zoning Ordinance Amendment/Petition to Rezone- Spec. Mtg			500.00
PLUMBING PERMITS			
Minimum Inspection Fee			50.00
Inside Sewer - per 75 feet -			50.00
Outside Sewer - per 75 feet -			50.00
Rough-in Waste Openings			13.00/Fixture
Fire protection system			10.00 each
Fire protection system hose box			.25/head
Fire Protection System hose box			5.00 each
Water Softener (only)			50.00
Water Heater (only)			50.00
Iron Filter (only)			50.00
Softener & Iron Filter Combo – Any Combo			63.00
First fixture or only fixture			50.00
Reinspection			50.00
Sewer or drain to be used for the following:			13.00/fixture
Water Closet	Sump Pump	Man Hole	
Bathtub	Water Softener	Catch Basin	
Wash Basin	Machine Waste	Grease Trap	
Sink	Water Heater	Pot Sink	
Laundry Tub	Disposal	Mop Basin	
Floor Drain	Dishwasher	Prep Sink	
Urinal	Sill Cock	Air Admittance Valve	
Shower Bath	Bar Waste		
Bubblers	Other		
			13.00/fixture
DOUBLE FEES WILL BE CHARGED UPON FAILURE TO OBTAIN A PERMIT BEFORE WORK HAS			

STARTED. (Except in emergency cases)	
ELECTRICAL PERMITS	
Outlets for fixtures, lamps, switches, receptacles	.45 each
Fixtures, incandescent, fluorescent (Per Tube)	.45 each
Fixtures, arc, mercury, sodium vapor, search, flood lights	2.50 each
Dimmers	3.00 each
GFCI receptacles	3.00 each
Ranges including outlets or 50 amps - outlets or receptacles	7.00 each
Garbage disposal	5.00 each
Dishwasher	5.00 each
Water heater	5.00 each
Clothes dryer	5.00 each
Hydro massage bath tub	10.00 each
Spa or hot tub	25.00 each
Automatic central heating	7.00 each
Air Conditioners 3 tons or smaller in size	10.00 each
Air conditioners over 3 tons	2.00 per ton
Low voltage device	10.00 each
Well pump	15.00 each
Service switches 0-100 amperes	10.00 each
Service switches Additional 100 Amps	25.00 each
Service switches 201-600 amps	35.00 each
Service switches 601-1000 amps	10.00 each
Additional (100 amps or fraction)	.45 each
Tubular lamps such as fluorescent, cold cathode lumiline, mercury and sodium vapor	7.00 each
Misc. heating device per zone control Zone	6.00 each
Power receptacles 1-30 amps.	8.00 each
Power receptacles over 30 amperes	1.00 per hp
Motors (per H P or fraction thereof) over 1/6 hp	15.00 each
Feeders and sub-feeders No 6 AWG or larger	5.00 each
Motor disconnect or controllers	4.00 each
Bathroom heaters	3.00 each
Bathroom or kitchen exhaust fan	3.00 each
Sump pump or sanitary lift pump	5.00 each
Mound Systems lift pump & alarm wiring	20.00 each
Fuel dispensing pump	10.00 each
Signs neon per transformer, fluorescent, incandescent	10.00 each
Indoor neon fluorescent per transformer	5.00 each
Generators, rectifiers and transformers	25.00 each
X-ray moving picture machine, stereopticon machine, and like apparatus	10.00 each
Wire ways, bus ways, under floor raceways, auxiliary gutters	.50 per ft
Swimming pool wiring: in ground pools	40.00 each
Swimming pool wiring: above ground pools	30.00 each
Failure to call for final inspection	40.00 each
Fan hanging, ceiling or paddle	2.00 each
Fountain aerator or Irrigation pump	15.00 each

Post light residential	6.00 each
Post light commercial	10.00 each
Wiring for temporary use festivals	40.00 each
Cranes and hoists	30.00
Signal or communication device	2.00 each
Doorbells intercom, device	1.00 each
Fire, carbon monoxide smoke alarms	1.00 each
Fire alarm panels and controllers	5.00 each
Request for inspection during non working hours	50.00 per hour
Re-inspections	35.00 each